



**10TH INTERNATIONAL EXHIBITION
ON
PRINTING•PACKAGING•CONVERTING•SIGNAGE
TECHNOLOGY
PRINTPACK INDIA 2011**



16th to 21st January, 2011
Pragati Maidan, New Delhi.

APPLICATION FOR PARTICIPATION

Space Rentals :

Category of Exhibitor	Bare Space (Above 60 Sq. Mtrs.)	Shell Space (Minimum 15 Sq. Mtrs. and in multiples thereof upto 60 Sq. Mtr.)
Indian Exhibitor	Rs. 4500/- per Sq. Mtr.	Rs. 5100/- per Sq. Mtr.
Indian Agent of Foreign Co./ Overseas Exhibitor	Rs. 7750/- per Sq. Mtr.	Rs. 8850/- per Sq. Mtr.

- Note:**
- 10% extra is payable for a Corner 2 side open Shell Stall upto bookable area of 30 Sq. Mtrs.
 - 50% of Space Rental of Bare Space will be payable extra for Mezzanine Floor i.e. 50% of Rs. 4500, Rs. 2250 only.
 - Minimum Shell Stall of 15 Sq. Mtr. will have Three Side Partition Walls of Pre-fabricated White Octonorm Sheet, each of 1 Mtr. width, having 2.4 Mtr. height, Fascia Headboard with Company name, Floor Carpet, 5 Spot Lights with an Electric Socket Outlet, 1 Table, 3 Chairs and a Dustbin.
 - The Shell in multiples of 15 Sq. Mtr. will be equipped pro-rata.
 - For allocation of Stall, 3 choices may be furnished 1. 2. 3.

1. Name of the Company :

Mailing Address :

Telephone No. : Fax:

E-mail Address :

Website :

Contact Person : Mobile

Executive Head : Mobile

2. Profile of Products to be displayed:.....

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3. Space required :Sq. Mtrs. : Type Shell Space Bare Space

4. Electric Power required :

Pre Exhibition Kws. per day : Date fromtorequired

During Exhibition Kws. per day : Date fromtorequired

The participants booking Shell Space should not include Lighting Load while applying for Power Load for machines. The participants booking Bare Space only should include Lighting Load also while applying for Power Load for machines.

Power Charges

- i) @Rs. 190/- per Kw., one time, as Connection Charges
- ii) @ Rs. 132 per KW per day, as Consumption Charges, for the KWs consumed.
- iii) @ 5% Contingency Charges on (i) & (ii) above.

5. Is water required in the Stall : Yes No

No. of Taps required : Nos.

- Water Charges :
- i) @ Rs. 2810/- per Connection, as Water Connection charges for the entire duration of the exhibition.
 - ii) @ Rs. 450/- per tap, per day, as Water Consumption Charges.
 - iii) @ 5% Contingency Charges

Request for Water Connection is to be made at least 2 months in advance.

6. Air Connection Yes No

7. **Payment** be remitted through DD/ PO/ A/C Payee Cheque at par in favour of **IPAMA PRINTPACK INDIA 2011**. The DD/ PO/ A/C Payee Cheque at par should be payable at Noida/ New Delhi only. Bank Commission etc., if any, to participant's account. **Outstation Cheques not acceptable.**

Payment Details :Rs..... by DD/PO/ A/C Payee Cheque at par No.....
dated:.....drawn on Branch.....

We hereby agree to abide by the enclosed Rules & Regulations and agree to pay all charges before taking possession of the stand.

Signature :

Date : Name in Capital :

Place : Designation :

Note : 1. The Application Form can be also downloaded from our Website : **www.ipama.org** The Application Form, duly completed, along with requisite remittance should be mailed to **IPAMA, Plot No. C-54, Sector - 62, Institutional Area, Noida –201 307. India.**

2. Service Tax, as applicable, is payable on all payments.

PRINTPACK INDIA 2011

RULES & REGULATIONS OF PARTICIPATION

1. **Participation** : Application for participation is to be made in the prescribed form. Approval of participation and exhibits will be at the sole discretion of IPAMA.
2. **Minimum Space Booking** : Minimum is 15 Sq. Mtrs. for Shell Space and 60 Sq. Mtrs. for Bare Space.
3. **Catalogue Entry** : Catalogue Entry is free. Data to be furnished as per the Annexure.
4. **Payment Schedule** :

Booking Amount	: 20% of space rental by 30 th June 2010.
1st Installment	: 30% of Space rental by 31 st August 2010
2nd Installment	: 30% of space rental by 31 st October 2010
Full & final payment	: 20% of space rental by 31 st December 2010
7. **Possession of Space**: Possession of Space will be given only on receipt of full payment, including License Fee, Electricity and Water charges etc. Possession of Bare Space will be given 5 days before and Shell Stall 1 day before the opening of the exhibition. Display will have to be completed 12 hours before opening of the exhibition.
8. **Construction of Stand** : The interior design of the stand will have to be within the architectural controls specified by ITPO. In case of Island Stall, the separation walls will have to be low, so that, view of adjacent stalls is not blocked. Interior design will have to be approved by the Architect of ITPO before undertaking actual construction.

The Exhibitor shall not be entitled to withhold any payment in whole or in part on the ground that it has a claim, counterclaim or set-off against IPAMA.

Priority number will be allocated only after 50% payment received.

Service Tax, as applicable, payable extra.

5. **Cancellation by Exhibitor**: In the event, that the exhibitor:
 - i) cancels its space booking; or
 - ii) fails to meet any of the payments obligations (whether as to the amounts due or dates of payment); or
 - iii) fails to occupy space allotted to it by the opening time on the 1st day of the Exhibition.

Then IPAMA reserves the right to treat the booking as cancelled and apply the following cancellation charges:

- i) upto midnight 16th June 2010, 40% of total charge.
- ii) upto 16th September 2010, 70% of total charge.
- iii) upto 16th December, 100% of total charge.

Not with standing that IPAMA may re-sell or re-allocate the cancelled space after cancellation by the Exhibitor, IPAMA shall be under no obligation to reimburse all or any part of cancellation charges.

6. **Allocation of Space** : Space allocation will be done by IPAMA on first-come-first served basis only on receipt of duly completed application form **along with 50% payment**. Space will be allotted to participants only. No subletting allowed. Decision of IPAMA will be final and binding.

Participant will not be allowed to use passages inside the Hall or space outside the Hall for construction and painting work of stand and for storage of exhibits. ITPO has the right to levy penalty in such cases or to recover damages. Work regarding construction of stand will be permitted only within the area allotted.

Use of any type of Loudspeakers or Musical Instruments inside the stall, causing noise above 60 decibels (dB), which may cause annoyance to other exhibitors/visitors, is strictly forbidden.

Participant will be responsible for removal of waste material at least 24 hours before the opening of the exhibition. Cleanliness and maintenance of stand will be the responsibility of the participant.

9. **Operation of Stand**: No stand will be left unattended during the exhibition. Staff of participant must be present at least one hour before opening of the exhibition.

No activity which in the opinion of ITPO amounts to nuisance or annoyance will be caused by the participant. IPAMA shall have the right to take remedial action in such cases.

Exhibits must not obstruct passages. Fire extinguishers, cable terminals for phone connection, outlets for electricity and water must not be obstructed.

10. **Vacation of Space** : Space will have to be vacated within 2 days of the close of the exhibition, failing which, participant will be required to pay penalty as prescribed by ITPO and ITPO will have the right to remove the exhibits / materials etc., of participant at the risk and cost of participant. Storage of exhibits in the open area will not be permitted after the closure of the exhibition and will attract penal rent of Rs. 55/- per Sq. Mtr. per day.
11. **Storage of Empty Cases** : Empty cases will not be allowed to be kept anywhere in Pragati Maidan. These will have to be removed at least 24 hours before the opening of the exhibition, failing which, ITPO will have the right to confiscate them.
12. **Security**: ITPO will make the general security arrangements. However, participant will be responsible for the security of his exhibits and stall. He will make security arrangements of his stall through Security Agencies approved by ITPO.
13. **Fire Prevention** : Participant will keep and maintain fire fighting equipment within his stall as per safety regulations.
14. **Insurance** : Participant will insure his exhibits, display material, against loss, damage, theft, fire or any cause whatsoever. He will also obtain 3rd Party insurance cover for construction period, exhibition period and dismantling period.
15. **Service Agencies** : For cargo handling, clearance of exhibits, construction of stand, decoration, furniture, photo coverage, video coverage, plant supplies and catering etc., services can be availed by the participant only of those contractors, who are registered with ITPO. No other contractors will be allowed to provide service in Pragati Maidan.
16. **Entry to / Exit from Pragati Maidan for Exhibitors**: Entry into Pragati Maidan of representatives of exhibitors will be on the basis of Exhibitor Passes. 4 Passes will be given for a minimum of 15 Sq. Mtr. and two additional Passes will be admissible on each additional 15 Sq. Mtr. space.
17. **Movement of Exhibits**: Entry of vehicles in Pragati Maidan will not be permitted during exhibition hours. Vehicles carrying exhibits etc., can be allowed to come in Pragati Maidan upto 9.30 a.m. and after 6.30 p.m. with the prior approval of Chief Security Officer, ITPO.

Exit Permit will be required for taking out any material out of Pragati Maidan on the exhibition days. But, exit will be allowed before and after exhibition timings. Exit Permit will be issued by the IPAMA only in genuine cases.

No exhibits / cases / display material will be allowed to be taken out of Pragati Maidan without an Exit Permit. Exit Permit will be issued by the IPAMA on Production of Clearance Certificate, after closure of the exhibition.
18. **Car Parking** : No car parking will be allowed within Pragati Maidan. Car / Vehicles will be parked in Parking Areas only.
19. **Violation of Rules** : In the event of violation of these rule(s), IPAMA for its participant, shall have the right to close down the stall of the participant, immediately.
20. **Interpretation** : Regarding interpretation of these rules and regulations, the decision of CMD, ITPO or his nominee shall be final and binding on the participant.
21. **Disputes** : Disputes, if any, arising out of participation in this exhibition shall fall within the jurisdiction of the Courts in Delhi / New Delhi.
22. **Force Majeure** : Under the conditions of force majeure, which also includes strike, lock-out, bandh or riot, ITPO reserves the right to alter the opening dates and duration or even cancellation of the entire Exhibition. In case of cancellation of the Exhibition, the stall rental will be refunded to the exhibitor after deducting the proportionate costs already incurred by ITPO / IPAMA.